



# OCCUPATIONAL HEALTH & SAFETY – SAIOSH

## MASTER CLASS



**SHE Incident  
Investigation**

**SAIOSH**



**BOOK NOW**



**3 Day (NQF 3)**



**Classroom & Online Training**



**Certificate Of Attendance**

## **ABOUT THIS COURSE**

This course is designed to provide learners with the knowledge and practical skills needed to conduct effective investigations into workplace incidents. It covers the full investigation process, from understanding the legal and site-specific requirements that govern incident investigations, to preparing for evidence gathering, analysing information, identifying causes, and recommending corrective action. Learners will gain insight into the standards, procedures, and responsibilities involved in workplace incident investigations, as well as the importance of compliance with occupational health and safety requirements.

The programme also develops practical investigation skills such as inspecting incident scenes, interviewing witnesses, gathering documents and physical evidence, taking photographs, and evaluating workplace conditions against required standards and procedures. Learners will be equipped to identify immediate causes, basic causes, lack of control, and failures in risk assessment that may have contributed to an incident. This enables organisations to take informed remedial action and reduce the likelihood of repeat incidents.



### **Target Audience**

- Workers
- Employees
- Supervisors
- Managers
- Officers
- Responders
- Staff/Personnel
- Trainees

## **PRICE**

**CLASSROOM: R 1350**

(Includes snacks and beverages – only applicable to classroom bookings)

# TOPICS COVERED

SMART ZONE

## **Investigation Requirements**

- Relevant standards for incident investigations
- Extent of investigations
- Hazards and risks during investigations
- Purpose of workplace incident investigations

## **Preparing for Data Gathering**

- Verifying the purpose and extent of the investigation
- Confirming availability of persons, tools, equipment, and materials
- Applying hazard and risk control measures during preparation

## **Gathering and Evaluating Data**

- Inspection of the incident scene
- Witness interviews
- Collecting documents, procedures, and process evidence
- Drawing plans and taking photographs
- Collecting physical evidence for forensic analysis
- Comparing actual conditions to required standards and procedures

## **Identifying Causes**

- Immediate causes
- Basic causes
- Lack of control
- Inadequate risk assessment
- Importance of correct cause identification and compliance with investigation steps

# TOPICS COVERED

SMART ZONE

## **Post-Investigation Functions**

- Reporting findings, recommendations, and remedial action
- Addressing sub-standard acts and conditions
- Evaluating and recording remedial action
- Understanding consequences of non-compliance

## **Legal and Site-Specific Requirements**

- Mine Health and Safety Act
- Occupational Health and Safety Act
- Chief Inspector of Mines' Directives
- Site-specific procedures, standards, risk assessments, permits, MSDS, and equipment specifications

## **Problem Solving**

- Incident investigation requires strong problem-solving ability. Learners are taught how to interpret evidence, identify causes, and recommend actions that address the root of workplace incidents.

## **Information Management**

- The course develops the ability to collect, organise, and critically evaluate information so that sound decisions can be made during investigations and follow-up processes.

## **Who Should Attend**

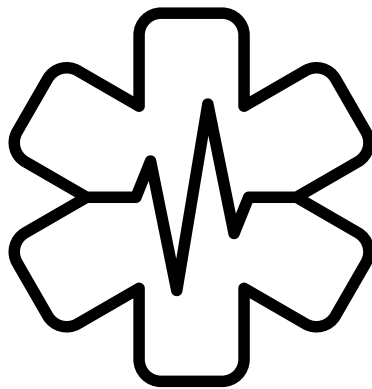
- This course is suitable for supervisors, safety representatives, managers, team leaders, investigators, and employees involved in health and safety, compliance, and workplace incident management. This is inferred from the course focus on investigation responsibilities and remedial action in workplace settings.



# KEY FEATURES

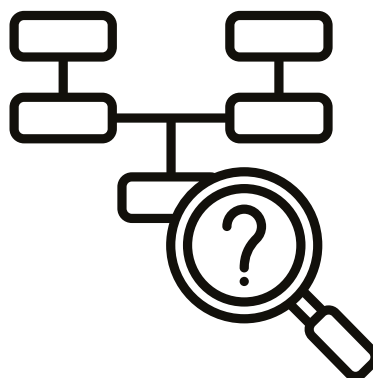
## SMART ZONE

- Advanced first responder training
- Covers adults, children, and infants
- Includes CPR and choking management
- Emergency scene assessment and triage
- Oxygen therapy and pulse monitoring
- Shock recognition and treatment
- Anatomy and physiology for first aid



## BENEFITS OF THIS COURSE

- Develops practical workplace incident investigation skills
- Improves evidence gathering and cause analysis
- Strengthens legal and safety compliance
- Supports accurate reporting and corrective action
- Helps prevent repeat incidents in the workplace
- Builds problem-solving and decision-making ability





**SIGN UP NOW**

## **SIGN UP NOW AND SECURE YOUR PLACE**

1. Register Online- [www.zoneups.com](http://www.zoneups.com)
2. Select the training you prefer and the date you would like to attend.
3. Fill in the registration form.
4. Choose your payment method and finalize the booking.

**Request a Quotation**

## **Accreditation**



*South African  
Institute Of  
Occupational Safety  
And Health*



*Services SETA*



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*QCTO*



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